



FINANCE COMMITTEE

19 October 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Finance Committee at which your attendance is summoned, will be held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on **Tuesday, 24th October, 2023** at **4.30 pm** to transact the business specified in the Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: Councillors J Atkins (Chair), L Chasteau, J Jackson, M Jackman, V Rudge and C Williams (Vice-Chair)



For information – to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AGENDA

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

3. **Dispensations**

To receive and consider requests for dispensation (if any).

4. **Minutes** (Pages 5 - 6)

To approve, sign and adopt the minutes of the Finance meeting held on XXXX.

5. **Events 2024**

To identify what events the council will directly fund during the 2024/5 financial year.

Previous events: -

Contracted summer entertainment	5,000
Armed Forces Day	5,000
Teignmouth in bloom	1,200
Battle of Britain	100
Fireworks event with Shaldon	3,750
Remembrance Sunday (inc 11/11)	550
Christmas lights switch on event.	7,500
Mayors events (inc civic service)	2,650

6. **Grant applications**

a) Teign Heritage (Pages 7 - 52)

b) Teignmouth youth choir (Pages 53 - 74)

7. **Quarter 2 budget report (draft)** (Pages 75 - 84)

To review the draft Q2 budget report. It is draft as month 6 is not yet reconciled.



8. **2024/2025 Budget planning**

To set and agree a draft meeting timetable for budget setting by the finance committee and provisional informal councillor's meetings with a view to getting is agreed at the full council on 12th December 2023.

With formal finance committee recommendation by 5th December 2023 latest.

9. **Dates of future meetings**